

**Lake County Historical Society's**

**Research Request Form**

Date Request Received:

Date Request Completed:

Who Completed Research:

Identifying Factors	YES	NO
<b>Who are you</b>		
Are you a Member	<input type="checkbox"/>	<input type="checkbox"/>
Is this for personal use	<input type="checkbox"/>	<input type="checkbox"/>
Is this for a Student	<input type="checkbox"/>	<input type="checkbox"/>
Are you an Author	<input type="checkbox"/>	<input type="checkbox"/>
Will this be published	<input type="checkbox"/>	<input type="checkbox"/>

**Please Briefly Describe What You Looking For (20 Words Or Less)**

**Information You Need to Know about our Research and Archival Access**

Due to the time involved in researching many of the questions fielded by the Lake County Historical Society staff we can no longer offer this service for free. Most of the questions require several hours or days to re-search and generate an appropriate response. For current Lake County Historical Society Members, a fee of \$10.00 per hour with \$25.00 minimum will be requested by LCHS staff. If you are a not a member or represent a business, the fees are \$25.00 per hour with a \$50.00 minimum.

**Accreditation** is required on publications for information and photos originating from the LCHS archives or collection.

The following fees apply PER IMAGE:

Print and video media.....\$15.00  
 Web Sites.....\$50.00  
 Advertising.....\$100.00

**For Security Reasons We DO NOT allow people in the Archives Unattended**

Estimated Cost \$ Actual Cost \$

**Your Contact Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_